

# City of Alexandria, Virginia

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## MEMORANDUM

DATE: APRIL 11, 2008

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER

SUBJECT: BUDGET MEMO #87: PARENT LEADERSHIP TRAINING INSTITUTE  
FUNDING HISTORY

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This memorandum is in response to Vice Mayor Pepper's request for information about the City's contribution to the Parent Leadership Training Institute.

In FY 2007, City Council designated \$40,000 in Contingent Reserves for the Parent Leadership Training Institute (PLTI) in what was proposed as one-time funding. Council eventually provided PLTI \$40,000 for FY 2007.. In FY 2008, the PLTI submitted a request to the Alexandria Fund for Human Services (Community Partnership Fund) for \$80,000. They were awarded a grant of \$30,000 with DHS providing some administrative support.

In PTLI's grant application to the Fund, they indicated a proposed FY 2008 budget of \$106,500, including \$80,000 in City funding. The total budget was comprised of \$25,000 for personnel costs and \$81,500 for operating or non-personnel costs. Without any additional source of funding to make up the difference, the FY 2008 budget for the PLTI would be \$56,500. It should be noted that their FY 2008 budget also includes \$26,500 in "in-kind" contributions. The Department of Human Services provides a portion of this in-kind assistance in the form of printing and duplication of PLTI materials.