

City of Alexandria, Virginia

MEMORANDUM

DATE: APRIL 22, 2008

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER

SUBJECT: BUDGET MEMO #111: TECHNICAL ADJUSTMENTS TO FY 2009
PROPOSED GENERAL FUND EXPENDITURES

This memorandum provides information on technical adjustments and corrections for public safety departments in the FY 2009 Proposed Operating budget.

A technical adjustment of \$84,000 is recommended to the Sheriff's budget as a result of input errors made in preparing the Sheriff's Office personnel budget. The necessary adjustments need to be made on salary and grade inputs for 15 out of 216 Sheriff's Office employees, 13 of which are now adjusted upward and 2 of which are now adjusted downward. The change represents 0.32% of the Sheriff's General Fund budget.

A technical adjustment is recommended to the Police Department budget of \$13,000. The technical adjustment adds the \$13,000 depreciation into the Police Department's non-personnel budget. The change represents 0.02% of the Police Department's General Fund budget.