

City of Alexandria, Virginia

MEMORANDUM

DATE: APRIL 17, 2006

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER

SUBJECT: BUDGET MEMO # 122: CONSIDERATION TO CONVERT PART-TIME CITY COUNCIL AIDE POSITIONS INTO FULL-TIME POSITIONS

This memo is in response to Councilman Macdonald's inquiry to consider converting the City Council Aide positions from part-time to full-time positions. The following table compares the City of Alexandria's Council Aide positions to other County Aide positions in local jurisdictions:

COMPARISON OF COUNCIL/BOARD AIDE POSITIONS BY JURISDICTION

<u>JURISDICTION</u>	<u>FULL-TIME EQUIVALENT PER MEMBER</u>	<u>ANNUAL EQUIVALENT FULL-TIME SALARY RANGE</u>
City of Alexandria	0.50 FTE*	\$20,380*
Arlington County	1.0 FTE	\$39,000 - \$74,000
Prince William County	2.0 FTE	\$32,833 - \$52,533
Fairfax County	6.0 FTE (average)**	\$25,000 - \$80,000
Loudoun County	1.0 FTE	\$42,900 - \$56,550

* It should be noted that the part-time Council Aide (0.50 FTE) positions do not adhere to a specific weekly work schedule; therefore, for comparison purposes, a Council Aide's salary equivalent to full-time is \$40,760.

** The total number of full-time equivalencies vary for each Fairfax County Board District Office.