

City of Alexandria
Commission on Information Technology
May 11, 2009

Commissioners in Attendance:

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| Mark Feldheim | Scott Newsham |
| Dan Brooks | Marie Schuler |
| Lynda Rudd | Philip Acosta |
| Kostas Liopiros | Heather Planey |

City Staff in Attendance:

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| Tom Trobridge | Mike Herway |
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Excused:

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| Catherine Hogan-Lewis | Mark McLindon |
| Brian Hunt | |

Absent:

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| John Min | Del Pepper |
| Scott Price | Justin Wilson |

- I. Meeting was called to order at 7:04pm.
- II. March 9 meeting notes were approved.
- III. April 20 meeting notes approved as amended.
- IV. ACPS Collaboration
 - A. Scott referred to the recommendation from the Commission's budget memo regarding collaboration among the City, ACPS and Libraries. Scott suggests that the IT Commission could be very useful in helping with this collaboration relative to ACPS.
 - B. IT Commission was quite helpful to ACPS in recent initiatives (IT Plan update and renewal of notebook computer lease).

C. The recently created City and Schools Shared Resources Subcommittee's charter is to investigate areas in which collaboration between the two groups can reduce costs and/or increase efficiencies. The committee is co-chaired by John Porter, Assistant Superintendent for Planning, and Debra Collins, Assistant City Manager

D. Possible areas for collaboration have been identified by the Shared Resources Subcommittee.

1. Purchasing.
2. Vehicle maintenance.
3. Facilities and custodial services.
4. E-government, Wireless Alexandria are suggested.
5. ITS currently provides a hot site and INet connectivity.
6. Scott believes that IT Commission should offer to help identify additional areas in which collaboration might be useful.

E. Next Steps

1. The Commission should approach the co-chairs of the subcommittee with a proposal for how the Commission can help.
2. Scott suggests communication technology might be a place to look.
3. Commission subcommittee formed: Kostas Liopiros, Dan Brooks. The subcommittee will create a proposal to present to SRS. Next SRS meeting: early July.
4. Lynda Rudd believes that there may be some areas where ACPS and Libraries can collaborate.

F. This is probably Scott's last IT Commission meeting as the school board representative.

V. IT Commission Charter

A. Makeup of Commission.

1. Wording regarding phone/cable providers has reverted to include two members representing providers of communications services rather than one cable and one telephone.
2. Suggestion: convert Chamber of Commerce seat to Citizen at Large and convert Higher Education seat to Citizen at Large. The result of these changes would be to have eight Citizens at Large; having more at-large members may increase attendance and bring desired expertise onto the Commission. Members voted on adoption of these changes, and the changes to the makeup of Commission were approved unanimously

VI. Tasks from City Council Meeting Minutes from report on Boards and Commissions

- A. Boards and Commissions must put together a recruitment plan
- B. Boards and Commissions must put together a leadership plan
- C. One committee was formed to do both: Heather Planey (Chair), Kostas Liopiros, Mark Feldheim, Marie Schuler, Lynda Rudd, Philip Acosta

VII. Our Commission holds annual elections in July

- A. Need a nomination committee – slate due in July
- B. Mark Feldheim (chair), Marie Schuler will form committee.

VIII. New Business

- A. New office space is being built in the Mark Center area – many new jobs will become available. Should the IT Commission be involved in promoting IT jobs? Philip Acosta will keep tabs on the project and will report back to the IT Commission.
- B. Mark Feldheim suggested coordinating with City's BRAAC working group.

IX. The meeting was adjourned at 8:00pm