

**City of Alexandria, Virginia**  
**Commission on Information Technology**

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**AGENDA**

September 9, 2013 Meeting

**7:00PM – 8:30PM**  
Council Work Room, City Hall

1. **Call to Order/Roll Call/Approval of Minutes** – 5 minutes
2. **Revision of our Charter** - 10 minutes – all members attending participate
  - a. RECAP – The Commission agreed to a revised charter and the revised charter was sent to all Commission members for comment.
  - b. DETERMINE/AGREE on NEXT STEPS for submission to City Council
3. **Broadband Plan for the City/New Topic** – 30 minutes– Task Force Chair leads/all participate
  - a. RECAP – The Commission has agreed to guide/support the development of a broadband plan for the City. A task force has been chartered to begin work on framing how we will go about accomplishing this task. Phil Acosta is leading this task force. Please contact Phil if you wish to participate with this task force.
  - b. UPDATE from the Task Force Chair
4. **Civic Engagement Task Force/New Topic** – 30 minutes– Task Force Chair leads/all participate
  - a. RECAP – The Commission agreed to address ways for increasing involvement with residents and stakeholders. A task force has been chartered to begin work on framing how we will go about accomplishing this task.
  - b. Update from the task force
5. **New Business** – All members
6. **Adjournment** – Agree to adjourn

**FUTURE TOPICS**

- Conflict of Interest clause – addition/addendum to charter

**ACCOMPLISHMENTS**

- **Annual Report and Attendance Report submitted to City Council**