



2013 SHORT-TERM RENTAL ANNUAL CERTIFICATION APPLICATION

(State Code Section 58.1-3510.2)

City of Alexandria, Finance Department, Revenue Administration Division
P. O. Box 178, Alexandria, VA 22313-1500
Phone: 703. 746.3903 alexandriava.gov/BusinessTax

(Application is to be completed by business owner for each location)

Account# _____

Virginia Sales Tax Number _____
Business Telephone Number _____
Date Business Began In City of Alexandria _____

_____ Approved _____ Denied OFFICE USE ONLY
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Type of Rental Property: Regular Short-Term Heavy Equipment Both

Owner Name: _____

Trade Name of Business: _____

Headquarters Location: _____

City of Alexandria Location: _____

Mailing Address: _____

Business Contact Person: _____

(PLEASE COMPLETE BOTH COLUMNS)

1. Enter your total gross rental receipts from the rental of all owned personal property from the above location for the past 12 months. Use an estimate if you have been in business for less than 12 months
2. Subtract rental receipts for the provision of personal services related to the personal property rented
[Code of Virginia, §58.1-3510 C. (ii)(iii)]
3. Adjust gross rental receipts (Line 1 minus Line 2)
4. Enter your gross receipts from owned items rented for 92 consecutive days or less, for heavy equipment 270 consecutive days or less, including extensions and renewals
5. Subtract receipts for rentals made to persons affiliated with the lessor if rented 92 days or less.
[Code of Virginia, §58.1-3510.6 B1 (ii)].
For heavy equipment rentals subtract receipts for rental made to persons affiliated with the lessor if rented 270 days or less.
[Code of Virginia, §58.1-3510.6 B2 (iii)].
"Affiliated means "any common ownership interest in excess of 5% of any officers or partners in common with the lessor and lessee"
6. Adjusted short-term rental receipts (Line 4 minus Line 5)
7. Percentage of daily Rental Receipts (Line 6 divided by Line 3)

	<u>(NAICS Code 532412 or 532490)</u> Short-Term Rental (Regular) 80%	Short-Term Rental (Heavy Equipment) 60%
1. Enter your total gross rental receipts from the rental of all owned personal property from the above location for the past 12 months. Use an estimate if you have been in business for less than 12 months	\$ _____	\$ _____
2. Subtract rental receipts for the provision of personal services related to the personal property rented [Code of Virginia, §58.1-3510 C. (ii)(iii)]	\$ _____	\$ _____
3. Adjust gross rental receipts (Line 1 minus Line 2)	\$ _____	\$ _____
4. Enter your gross receipts from owned items rented for 92 consecutive days or less, for heavy equipment 270 consecutive days or less, including extensions and renewals	\$ _____	\$ _____
5. Subtract receipts for rentals made to persons affiliated with the lessor if rented 92 days or less. [Code of Virginia, §58.1-3510.6 B1 (ii)]. For heavy equipment rentals subtract receipts for rental made to persons affiliated with the lessor if rented 270 days or less. [Code of Virginia, §58.1-3510.6 B2 (iii)]. "Affiliated means "any common ownership interest in excess of 5% of any officers or partners in common with the lessor and lessee"	\$ _____	\$ _____
6. Adjusted short-term rental receipts (Line 4 minus Line 5)	\$ _____	\$ _____
7. Percentage of daily Rental Receipts (Line 6 divided by Line 3)	_____ %	_____ %

The undersigned applicant declares that the figures and information contained in this application are true, complete and correct to the best of his/her knowledge.

Signature

Title

Date