

# City of Alexandria, Virginia

## MEMORANDUM

DATE: APRIL 26, 2013

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

THROUGH: RASHAD M. YOUNG, CITY MANAGER 

FROM: NELSIE SMITH, DIRECTOR, MANAGEMENT AND BUDGET 

SUBJECT: BUDGET MEMO #28: STATUS OF CONTINGENT RESERVES

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Each year, the Council either has designated or undesignated contingent reserves in the Operating Budget. This memo is to provide a status of FY 2013 contingent reserves and its impact on FY 2014.

At this time, the FY 2013 contingent reserves includes \$326,856 in designated funds. The FY 2013 contingent reserves includes the following:

- \$222,696 for Fire Safety Improvements. This designation was identified as a General Fund Match for a grant application approved by City Council on June 26, 2012, to replace 155 Self Contained Breathing Apparatus units (SBCAs). At this time, the City has not yet been approved for the grant.
- \$80,000 for Urban Forestry
- \$20,000 for Community Engagement
- \$4,160 for Sister Cities initiatives

Unless allocated and expended in FY 2013, the funds for the Fire Safety Improvements and the Sister Cities initiatives will be reappropriated to FY 2014 in the Fall Reappropriation Ordinance. The funds for Urban Forestry and Community Engagement will not be reappropriated into FY 2014; rather, these funds will return to Fund Balance as expenditure surplus to help maintain targeted ratios related to Fund Balance, unless otherwise directed by City Council.

The City Manager's FY 2014 Proposed Budget includes \$250,000 of undesignated funds in the Council contingent reserves.