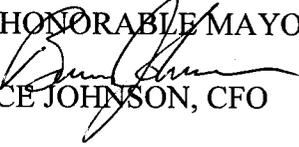


City of Alexandria, Virginia

MEMORANDUM

DATE: NOVEMBER 4, 2010

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  BRUCE JOHNSON, CFO

SUBJECT: CONTRACT/CONSULTANT AND TRAVEL AND EDUCATION MATERIALS FOR THE NOVEMBER 8, 2010 BUDGET WORK SESSION

The following is background information regarding the City non-personnel costs agenda item of the Monday, November 8, 2010 budget work session. It pertains specifically to the contractual services (including consultants) and travel and education expenditures.

At the conclusion of the FY 2011 budget process, Council directed OMB to report on contract and travel and education expenditures in preparation for the FY 2012 budget. OMB's findings will be presented at the Monday work session. The following information is provided as background in preparation for that discussion. There are many pieces of information and data here, but the highlights of the findings to be presented on Monday are (1) nearly one-half of the City's contract expenditures provide services directly to the community on behalf of the City government, (2) consultant spending totaled \$2.8 million and is 6.3% of the total spent on contractual services, and (3) contract and travel and education expenditures have steadily decreased in recent years.

FY 2010 Contract Expenditures

The City spent \$45.1 million on contractual services in all operating funds in FY 2010 (contract spending on capital projects is not included since nearly all capital projects are implemented through contracts). Contractual services is a category of expenditures that generally includes professional services such as legal, accounting, and medical services; temporary employees; consulting; and outsourcing of services such as construction, health services, landscaping, and computer support.

In total, expenditures identified as providing a direct service to the community comprised \$22.0 million, or 48.7%, of the City spending on contractors. Some examples of these expenditures include street repairs by construction contractors; disposal of residential refuse at the Waste-to-Energy plant; landscaping in public spaces; contract health

services provided to clients through the Health Department, Human Services, and Mental Health/Mental Retardation/Substance Abuse; Recreation class instructors; inmate food and medical service at the Adult Detention Center; and Paratransit taxi and van trips.

Internal support to the City government comprised \$12.5 million, or 27.8%, of contractual expenditures in FY 2010. Some examples include software licenses and maintenance agreements, temporary office support, public safety pre-employment screening and background checks, printing of tax bills and real estate assessment notices, outsourced vehicle repairs, custodial and security services at City facilities, efficiency /best practice and other organizational assessment studies, small area planning and transportation studies, and outside legal assistance.

During the December 2009 and February 2010 snow emergencies, the City spent \$3.8 million, or 8.5% of total contract expenditures, on contractors that provided direct service to the community and internal support to the City. Most of the expenditures were direct services such as snow plowing and tree removal, but some included helping to clear City facilities and after-action emergency planning and grant management assistance.

The City also contributes a salary supplement for state employees at the Health Department in order to compensate for Northern Virginia's higher cost of living and to make their pay consistent with City employees in the same department. This cost \$4.1 million, or 9.0% of total expenditures, in FY 2010. Even though these expenditures are charged to contractual services accounting codes, because technically these are not City employees, these charges more accurately reflect compensation.

The remaining \$2.7 million, or 6.0%, or expenditures were not classified. As a necessity for completing the project in a timely manner, staff reviewed and classified only the payments made to vendors that received more than \$10,000 from the City in FY 2010. This resulted in an analysis of approximately 340 vendors encompassing \$42.4 million, or 94.0%, of all expenditures. Since each of the unclassified \$2,685,888 expenditures were to vendors receiving less than \$10,000, it would require the analysis of payments made to at least 268 more vendors in order to classify the remaining 6.0% of expenditures.

Attachment 1 displays the FY 2010 contractual services expenditures by department and classification as either direct service to the community or internal support to the City and by subcategories within each class.

Attachment 2 is a department-by-department list of contractual services expenditures including the vendor name, amount paid, a description of the service provided, and the subcategory into which it was classified.

Because some of the discussion regarding contractors during the FY 2011 budget process focused specifically on consultants, a list of the vendors from Attachment 2 that might be considered consultants is provided as Attachment 3. There is no universally accepted definition for the term consultant, so for the purpose of this report it is generally

understood to mean an individual or firm that advises staff on a course of action but does not have primary responsibility for implementing the action. Examples include organizational assessments, transportation and land use plans, financial advising, program recommendations, and process improvements. In FY 2010, the City spent \$2.8 million on these types of services. The specific projects undertaken in FY 2010 are displayed in Attachment 3.

Expenditure History FY 2007 – FY 2010 with the FY 2011 Budget

From FY 2007 to FY 2010, City all funds expenditures on contractors decreased by \$9.1 million, or 16.8%. When transit services and snow costs are removed, the City's other contractual expenditures decrease by \$12.6 million, or 25.5% over the same period. The amount budgeted for contractual service in FY 2011 is \$2.7 million, or 6.0%, less than FY 2010 actual services. With transit and snow expenditures removed, the difference is \$0.6 million, or 1.7%.

Attachment 4 is a table of actual all funds contractual services expenditures in FY 2007 through FY 2010 and the approved budget for FY 2011 by department.

As previously mentioned, a presentation on this area of expenditures will be included in Monday's work session. A complete presentation will be distributed in advance of that meeting.

Travel & Education Expenditures

In addition to contract expenditures, Council requested information on City travel and education spending. The Monday worksession will also include a presentation on this area of expenditure. Travel and education have been significantly curtailed in recent years, in part as a response to the economic recession and in part due to efficiency improvements, such as web-based and in-house training. As a result, General Fund expenditures decreased by over \$335,023, or 38.3%, from FY 2008 to FY 2010 and all funds expenditures decreased by \$573,454, or 38.8%, over the same period.

Attachment 5 includes budgeted and actual travel and education expenditures for FY 2008 through FY 2010 and budgeted expenditures for FY 2011. A full presentation will be distributed in advance of the work session.

If you have any questions in the meantime, please contact Morgan Routt in OMB at 703-746-3743.

CC: James K. Hartmann, City Manager
Morgan Routt, Assistant Director, OMB

| Services Provided to the Community by Contractors | | | | | | | | | | | |
|---|---------------------------|---|--|---|------------------------------------|---|--------------------------------|---|---|--------------------|--------------------|
| Department | ACVA & AEDP Contributions | City Parking Garage & Lot Operations Contract | T&ES Infrastructure Construction & Maintenance | Curbside Recycling & Refuse Disposal at WTE Plant | Water Quality Testing & Management | Urban Forestry & Landscaping in Public Spaces | Public Health & Human Services | RPCA Sports Leagues, Classes & Programs | Detention Center Operation & Inmate Food & Healthcare | Affordable Housing | Transit Operations |
| T&ES | | | 4,053,548 | 2,762,252 | 104,329 | | | | | | 5,937,144 |
| Transit | | | | | | | | | | | 42,021 |
| Non-Departmental | 142,150 | | | | | | 459,730 | | | | |
| Health | | | | | | | 25,264 | | 3,219,435 | | |
| Sheriff | | 996,237 | | | | | | | | | |
| General Services | | | | | | | | | | | |
| Finance | | | | | | | 1,103,969 | | | | |
| MH-MRSA | | | | | | 1,059,484 | 18,439 | 246,696 | | | |
| RPCA | | | | | | | 388,173 | | | | |
| Fire/Code | | | | | | | 1,017,626 | | | | |
| Human Services | | | | | | | | | | | |
| ITS | | | | | | | | | | | |
| Organization-wide* | | | | | | | | | | | |
| Police | | | | | | | | | | | |
| Planning & Zoning | | | | | | | | | | | |
| City Attorney | | | | | | | | | | | |
| Housing | | | | | | | | | | 336,132 | |
| Human Resources | | | | | | | | | | | |
| Historic Alexandria | | | | | | | | | | | |
| Procurement | | | | | | | | | | | |
| Real Estate Assessment | | | | | | | | | | | |
| Clerk of the Courts* | | | | | | | | | | | |
| Registrar* | | | | | | | | | | | |
| Office on Women* | | | | | | | | | | | |
| Circuit Court* | | | | | | | | | | | |
| Court Services Unit* | | | | | | | 16,660 | | | | |
| Citizen Assistance* | | | | | | | 31,106 | | | | |
| General District Court* | | | | | | | | | | | |
| OMIB* | | | | | | | | | | | |
| Human Svcs Contributions* | | | | | | | 21,250 | | | | |
| Human Rights | | | | | | | | | | | |
| City Council | | | | | | | | | | | |
| Law Library | | | | | | | | | | | |
| Commonwealth Attorney | | | | | | | | | | | |
| City Clerk | | | | | | | | | | | |
| Other Public Safety | | | | | | | | | | | |
| Communications | | | | | | | | | | | |
| Emergency Communications | | | | | | | | | | | |
| IDR Court | | | | | | | | | | | |
| City Manager's Office | | | | | | | | | | | |
| Library | | | | | | | | | | | |
| TOTAL | 142,150 | 996,237 | 4,053,548 | 2,762,252 | 104,329 | 1,059,484 | 3,082,217 | 246,696 | 3,219,435 | 336,132 | 5,979,165 |

* Departments identified by an asterisk (*) are presented under "Other Departments" in Attachment 3 due to the relatively small number of vendors listed

Services Provided to the City Government by Contractors

| Department | Information Technology Licenses & Support | Other Administrative Support | City-wide Human Resource Services | Print Services & Publications | Fleet Operations & Maintenance | Facility Leases, Operations & Maintenance | Organizational Assessments | Transportation & Land Use Planning Studies | Legal Services | Financial Services | Design & Engineering Services for Construction Projects | Specialty Services |
|------------------------------------|---|------------------------------|-----------------------------------|-------------------------------|--------------------------------|---|----------------------------|--|----------------|--------------------|---|--------------------|
| T&ES | 156,139 | | | | | 42,590 | | 568,440 | | | 91,822 | 114,844 |
| Transit | 23,304 | | | | | | | | | | | |
| Non-Departmental | 312,408 | | 196,893 | | | 30,000 | 269,163 | | 17,365 | 13,000 | | |
| Health | | | | | | 74,488 | | | | | | |
| Sheriff | 24,909 | 77,443 | | | | | | | 11,695 | | | |
| General Services | 20,174 | 81,198 | | | 175,609 | 1,033,943 | | | | 1,463,931 | | |
| Finance | 623,699 | | | 28,135 | | | | | | | | |
| MI-MRSA | 40,454 | | | 122,497 | | | 71,321 | | | 11,568 | | |
| RPCA | 20,130 | | 30,800 | 27,822 | | 428,413 | | | | | | |
| Fire/Code | 287,719 | 185,492 | 222,575 | | | 109,543 | 295,156 | | | 118,620 | | |
| Human Services | 20,817 | 121,367 | | | | 90,860 | | | 87,280 | | | |
| ITS | 1,293,783 | | | | | 182,313 | | | | | | |
| Organization-wide* | | | | | | | | | | 709,956 | | |
| Police | 374,624 | 131,770 | 88,044 | 18,156 | | 11,700 | | | | | 17,274 | |
| Planning & Zoning | 34,246 | | | | | | | 610,094 | 25,500 | | | |
| City Attorney | | | | | | | | | 480,894 | | | |
| Housing | | 27,514 | | | | | 18,775 | | | | | |
| Human Resources | 16,000 | 62,592 | 177,553 | | | | | | | | | |
| Historic Alexandria | | | | | | | | | | | | |
| Procurement | 20,000 | 42,771 | | | | 67,827 | | | | | | |
| Real Estate Assessment | 60,036 | 27,027 | | 10,175 | | | | | | 120,225 | | |
| Clerk of the Courts* | 13,655 | | | | | | | | 47,000 | | | |
| Registrar* | 30,537 | | | | | | | | | | | |
| Office on Women* | | | | 10,935 | | | | | | | | 13,860 |
| Circuit Court* | | | | 12,625 | | | | | | | | |
| Court Services Unit* | | | | | | | | | | | | |
| Citizen Assistance* | | | | | | | | | | | | |
| General District Court* | | | | | | | | | | | | 19,680 |
| OMB* | 20,820 | | | | | | | | | | | |
| Human Svcs Contributions* | | | | | | | | | | | | |
| Human Rights | | | | | | | | | | | | |
| City Council | | | | | | | | | | | | |
| Law Library | | | | | | | | | | | | |
| Commonwealth Attorney | | | | | | | | | | | | |
| City Clerk | | | | | | | | | | | | |
| Other Public Safety Communications | | | | | | | | | | | | |
| Emergency Communications | | | | | | | | | | | | |
| JDR Court | | | | | | | | | | | | |
| City Manager's Office | | | | | | | | | | | | |
| Library | | | | | | | | | | | | |
| TOTAL | 3,393,454 | 757,174 | 715,865 | 230,345 | 175,609 | 2,071,677 | 654,415 | 1,178,534 | 669,734 | 2,437,300 | 91,822 | 165,658 |

* Departments identified by ar

| Department | Other Contractual Service Expenditures | | | | Grand Total |
|---------------------------|--|---|--|------------|-------------|
| | December 2009 & February 2010 Snow Emergencies | Health Dept. Pay Supplement for State Employees | Payments to Vendors Receiving Less than \$10,000 | Total | |
| T&ES | | | 230,673 | 230,673 | 8,124,637 |
| Transit | | | | 0 | 5,960,448 |
| Non-Departmental | 3,821,305 | | 899 | 3,822,204 | 4,845,204 |
| Health | | 4,068,536 | 57,186 | 4,325,722 | 4,659,940 |
| Sheriff | | | 121,066 | 121,066 | 3,479,812 |
| General Services | | | 393,402 | 393,402 | 2,728,698 |
| Finance | | | 9,570 | 9,570 | 2,219,697 |
| MH-MRSA | | | 363,106 | 363,106 | 2,018,831 |
| RPCA | | | 411,560 | 411,560 | 1,924,474 |
| Fire/Code | | | 255,312 | 255,312 | 1,843,907 |
| Human Services | | | 134,029 | 134,029 | 1,563,432 |
| ITS | | | 9,175 | 9,175 | 1,302,958 |
| Organization-wide* | | | | 0 | 709,956 |
| Police | | | 142,452 | 142,452 | 784,020 |
| Planning & Zoning | | | 35,004 | 35,004 | 704,844 |
| City Attorney | | | 37,001 | 37,001 | 517,895 |
| Housing | | | 62,850 | 62,850 | 445,271 |
| Human Resources | | | 79,805 | 79,805 | 335,950 |
| Historic Alexandria | | | 137,085 | 137,085 | 204,912 |
| Procurement | | | 9,978 | 9,978 | 192,974 |
| Real Estate Assessment | | | 27,224 | 27,224 | 124,462 |
| Clerk of the Courts* | | | 44,829 | 44,829 | 105,484 |
| Registrar* | | | 9,269 | 9,269 | 39,806 |
| Office on Women* | | | 27,272 | 27,272 | 38,207 |
| Circuit Court* | | | 4,069 | 4,069 | 30,554 |
| Court Services Unit* | | | 18,366 | 18,366 | 35,026 |
| Citizen Assistance* | | | 1,714 | 1,714 | 32,820 |
| General District Court* | | | 4,076 | 4,076 | 23,756 |
| OMB* | | | 1,973 | 1,973 | 22,793 |
| Human Svcs Contributions* | | | 200 | 200 | 21,450 |
| Human Rights | | | 15,561 | 15,561 | 15,561 |
| City Council | | | 9,552 | 9,552 | 9,552 |
| Law Library | | | 8,569 | 8,569 | 8,569 |
| Commonwealth Attorney | | | 5,465 | 5,465 | 5,465 |
| City Clerk | | | 4,511 | 4,511 | 4,511 |
| Other Public Safety | | | 3,878 | 3,878 | 3,878 |
| Communications | | | 3,466 | 3,466 | 3,466 |
| Emergency Communications | | | 2,654 | 2,654 | 2,654 |
| JDR Court | | | 2,102 | 2,102 | 2,102 |
| City Manager's Office | | | 985 | 985 | 985 |
| Library | | | 0 | 0 | 0 |
| TOTAL | 3,821,305 | 4,068,536 | 2,685,888 | 10,572,229 | 45,098,961 |

* Departments identified by ar

8.5% 9.0% 6.0%

City Attorney's Office

| Vendor | Payments | Service Provided | Category |
|-----------------------------|----------------|----------------------------------|----------------|
| Greehan, Pandak & Stoner | 159,016 | taxes and appeals | legal services |
| Kaplan, Kirsch, Rockwell | 114,936 | Norfolk Southern litigation | legal services |
| Macaulay & Burtch | 65,200 | Mirant litigation | legal services |
| Robert Gordon | 46,385 | Potomac Yard legal issues | legal services |
| Miller & Van Eaton | 41,134 | Comcast franchise agreement | legal services |
| Aqualaw | 17,765 | ASA and EPA environmental issues | legal services |
| Richard Gibbons Jr. | 12,302 | juvenile cases | legal services |
| Jonathan D. Westreich, Esq. | 12,135 | juvenile cases | legal services |
| Martin, Arif & Green | 12,021 | juvenile cases | legal services |
| | | | |
| Subtotal | 480,894 | | |

Vendors receiving < \$10,000 37,001

Total Contractual Services 517,895

Finance

| Vendor | Payments | Service Provided | Category |
|------------------------------|-----------|--|------------------------|
| Citation Management | 594,997 | parking fine collections & adjudication services | financial services |
| KMPG | 481,230 | annual financial audit for City, schools & libraries | financial services |
| DMV | 159,640 | delinquent taxpayer holds | financial services |
| Suntrust Bank | 157,934 | banking services for City & schools | financial services |
| Suntrust Merchant Services | 57,332 | credit card processing | financial services |
| Datamatx | 12,798 | business license renewal and filings | financial services |
| Randstad | 306,475 | business tax system project mgmt/tax svc support | information technology |
| Cogsdale Holdings | 106,957 | accounting and budgeting software maintenance | information technology |
| Kronos Inc. | 84,748 | timekeeping software maintenance | information technology |
| Advanced Software Systems | 71,821 | personal property tax system programming | information technology |
| Professional Consultancy | 33,902 | cash register system maintenance | information technology |
| Ecco Consulting | 19,796 | real estate accounts receivable software maintenance | information technology |
| Graphic Communications Group | 122,497 | business property tax bills | printing services |
| Subtotal | 2,210,127 | | |

Vendors receiving < \$10,000 9,570

Total Contractual Services 2,219,697

Fire (including Code Administration)

| Vendor | Payments | Service Provided | Category |
|----------------------------------|-----------|---|---------------------------|
| Tolin Mechanical Systems Co. | 40,039 | hvac maintenance | facilities |
| Gary Danjou | 33,361 | building maintenance and repairs | facilities |
| E.H. Glover Inc. | 17,460 | specialist in fire resistant tiles for burn buildings | facilities |
| ADPI West | 118,620 | ambulance billing | financial services |
| Alexandria Pest Services | 180,387 | alley rodent baiting and trapping | health & human services |
| Dominion Elevator Inspection | 172,941 | elevator inspections | health & human services |
| American Red Cross | 34,845 | disaster relief and emergency resources | health & human services |
| Inova Urgent Care Centers | 142,082 | medical exams and substance abuse testing | human resources |
| Arlington County Fire Department | 24,774 | peer fitness testing for firefighter recruits | human resources |
| Security Secrets LLC | 16,250 | polygraph examinations | human resources |
| Training 911 Inc. | 14,569 | emergency medical technician refresher course | human resources |
| Law Enforcement Psychological | 13,200 | employee psychiatric evaluation | human resources |
| Hughes Barney Investigations | 11,700 | background checks and drug testing | human resources |
| Wireless Communications | 65,707 | vehicle radios | information technology |
| Selectron Technologies | 60,130 | interactive voice response system | information technology |
| Alexandria Volunteer Bureau | 52,230 | volunteer database for emergency resources | information technology |
| High Plains Information Systems | 31,157 | records management software | information technology |
| Accela Inc. | 25,117 | permit plan software | information technology |
| Sungard Public Sector | 20,082 | computer aided dispatch | information technology |
| Applied Digital Solutions | 17,469 | dictaphone recording system | information technology |
| Principal Decision Systems | 15,827 | public safety staff scheduling software | information technology |
| James Lee Witt Assoc. | 225,000 | disaster preparedness | organizational assessment |
| L-3 Communications Titan | 51,481 | standard operating procedures for hazmat | organizational assessment |
| James Vafier, M.D. | 18,675 | medic processes and procedures certifications | organizational assessment |
| Randstad | 185,492 | temporary employees | temporary employees |
| | | | |
| Subtotal | 1,588,595 | | |

Vendors receiving < \$10,000 255,312

Total Contractual Services 1,843,907

General Services

| Vendor | Payments | Service Provided | Category |
|---------------------------------|-----------|---|------------------------|
| Randstad | 81,198 | administrative temporary employees | administrative support |
| Classic Building Services | 290,462 | janitorial | facilities |
| J&H Maintenance Services | 156,660 | custodial | facilities |
| Siemens Industry Inc. | 131,258 | energy management system | facilities |
| Schindler Elevator Corp. | 80,945 | elevator maintenance | facilities |
| CES Security | 72,981 | security guards | facilities |
| EAI Security | 55,940 | security equipment | facilities |
| Rush Electric Co. | 41,004 | electrical system maintenance | facilities |
| Fort Pitt Group/Calvert Jones | 37,268 | hvac maintenance | facilities |
| S&W Controls | 27,133 | hvac maintenance | facilities |
| Securitas Security Services USA | 23,047 | security guards | facilities |
| Gate Control Systems, Inc. | 20,782 | public safety center security gates | facilities |
| Area Safe & Lock | 20,734 | lock installation and repair | facilities |
| Johnson Controls | 17,562 | cardkey system | facilities |
| Colossal Contractors | 17,531 | building maintenance | facilities |
| M&M Controls/ Airco Supplies | 14,429 | facilities equipment and repair | facilities |
| Advanced Equipment | 13,745 | emergency generator maintenance | facilities |
| Cascade Water Services | 12,462 | water treatment | facilities |
| Redman Fleet Services, Inc. | 21,764 | towing | fleet |
| Mark Christopher Morgan | 21,673 | auto repair and maintenance | fleet |
| McCarthy Tire Service, Co. | 20,504 | tire services | fleet |
| Ourisman World of Ford | 20,425 | car and truck parts and repair | fleet |
| Petroleum Services, Inc. | 20,208 | fuel island parts and maintenance | fleet |
| The Diesel Doctor, Inc | 19,389 | truck parts and repair | fleet |
| Ball & Ball | 18,073 | ancillary equipment installation (pub safety) | fleet |
| Yates Carwash and Detail | 12,820 | car wash | fleet |
| Alexandria Chevrolet | 10,380 | auto repair and maintenance | fleet |
| Central GMC | 10,373 | truck repair | fleet |
| Datastream Systems Inc. | 20,174 | MP2 facilities management system | information technology |
| APCOA/Standard Parking | 550,360 | parking lot and garage management | parking facilities |
| Republic Parking System, Inc. | 445,877 | parking lot and garage management | parking facilities |
| IKON Office Solutions | 16,500 | high speed color copier | printing services |
| Meridian Imaging Solutions | 11,635 | black and white copier maintenance | printing services |
| | | | |
| Subtotal | 2,335,296 | | |

Vendors receiving < \$10,000 393,402

Total Contractual Services 2,728,698

Health Department

| Vendor | Payments | Service Provided | Category |
|--------------------------------|-----------|---|-------------------------|
| Honeywell International | 17,308 | building security system | facilities |
| Marlo Elliot | 57,180 | building custodial | facilities |
| Inova Alexandria Hospital | 400,773 | health care for income eligible residents | health & human services |
| Assn of Alexandria Radiologist | 43,437 | health diagnostics | health & human services |
| Dr. Blanca Shadrin | 15,520 | dentist | health & human services |
| Commonwealth of Virginia | 4,068,536 | state employee pay supplement | pay supplement |
| Subtotal | 4,602,754 | | |

Vendors receiving < \$10,000 57,186

Total Contractual Services 4,659,940

Historic Alexandria

| Vendor | Payments | Service Provided | Category |
|---------------------------|----------|-------------------------------|------------|
| The Design Minds Inc. | 23,500 | Gasby's Tavern rehabilitation | facilities |
| Classic Building Services | 34,178 | janitorial | facilities |
| Holiday Inn | 10,149 | gala fundraiser | facilities |
| | | | |
| Subtotal | 67,827 | | |

Vendors receiving < \$10,000 137,085

Total Contractual Services 204,912

Housing

| Vendor | Payments | Service Provided | Category |
|------------------------------|----------|---------------------------------------|------------------------|
| | | | |
| Randstad | 27,514 | office temps | administrative support |
| Severn Beasley | 102,116 | Beasley Square construction | affordable housing |
| Housing Consulting Services | 75,846 | consulting for first time home buyers | affordable housing |
| John B. Savage | 40,075 | architect | affordable housing |
| RPJ Housing Development | 33,438 | affordable housing loans | affordable housing |
| Larson/Koenig | 31,145 | architect | affordable housing |
| Simonelli Services | 24,000 | plumbing rehabilitation | affordable housing |
| Dominion Environmental Group | 19,000 | lead testing | affordable housing |
| Water Management Inc. | 10,512 | Beasley Square construction | affordable housing |
| RKG Associates | 18,775 | housing master plan | management consulting |
| | | | |
| Subtotal | 382,421 | | |

Vendors receiving < \$10,000 62,850

Total Contractual Services 445,271

Human Resources

| Vendor | Payments | Service Provided | Category |
|-------------------------------|----------|--|------------------------|
| Randstad | 62,592 | temporary employees | administrative support |
| Inova Health Source | 46,421 | employee assistance program | human resources |
| ACS Human Resources Solutions | 36,666 | benefits consulting | human resources |
| Ceridian Benefits Services | 25,865 | flexible spending account administration | human resources |
| Inova Urgent Care Centers | 21,914 | pre-employment and fit-for-service physicals | human resources |
| Alliance Resource Consulting | 16,500 | executive recruiting | human resources |
| Smart HR Inc. | 15,637 | employee training | human resources |
| Kelly Norsingle-Burrello | 14,550 | employee training | human resources |
| GovernmentJobs.Com Inc. | 16,000 | recruitment software | information technology |
| Subtotal | 256,145 | | |

Vendors receiving < \$10,000 79,805

Total Contractual Services 335,950

Human Services

| Vendor | Payments | Service Provided | Category |
|-----------------------------------|-----------|--------------------------------------|---------------------------|
| Randstad | 121,367 | administrative temporary employees | administrative support |
| CES Security Inc. | 89,478 | security guards | facilities |
| J&H Maintenance Services | 76,092 | janitorial | facilities |
| National Service Contractors | 16,743 | JobLink facility day porter | facilities |
| Campagna Center | 529,180 | ARRA Headstart program | health and human services |
| Randstad | 328,019 | ARRA funded client services | health and human services |
| Delta-T Group | 76,933 | temporary social workers | health and human services |
| Dingman Labowitz | 34,708 | guardianships and conservatorships | health and human services |
| Northern Virginia Family Services | 20,583 | foster care | health and human services |
| GTL Inc. | 17,808 | senior food delivery | health and human services |
| Pleasantville Educational Supply | 10,395 | JobLink assessment tool | health and human services |
| Bowman Internet Systems | 20,817 | homelessness database | information technology |
| Jonathan D. Westreich, Esq. | 37,398 | legal services for social work cases | legal services |
| Richard F. Gibbons, Jr. | 29,810 | legal services for social work cases | legal services |
| Martin, Arif & Green | 20,072 | legal services for social work cases | legal services |
| Subtotal | 1,429,403 | | |

Vendors receiving < \$10,000 134,029

Total Contractual Services 1,563,432

Information Technology Services

| Vendor | Payments | Service Provided | Category |
|-----------------------------------|-----------|---|------------------------|
| CDW Government Inc. | 117,706 | IT equipment and switches | information technology |
| Logrhythm Inc. | 12,500 | network log monitoring | information technology |
| Group Business Software Corp. | 15,000 | Lotus Notes programming | information technology |
| Accelera Solutions | 18,200 | Citrix support | information technology |
| Iron Mountain Government Services | 30,820 | tape storage | information technology |
| Unity Business Systems | 56,156 | document imaging | information technology |
| Micro Focus Inc. | 12,817 | Cobal license | information technology |
| Lotus 911 Inc. | 15,000 | Lotus Notes programming | information technology |
| Scriptlogic Corp. | 17,075 | security software | information technology |
| Presidio Networked Solutions | 444,121 | i-net maintenance and engineering | information technology |
| Advanced Software Systems | 71,821 | voice over internet protocol | information technology |
| Avaya Inc. | 145,147 | telephone switching system | information technology |
| Dell | 132,793 | personal computers | information technology |
| Business Software Consultants | 81,110 | human resources software | information technology |
| St. Bernard Software | 17,750 | internet filter | information technology |
| Redsky Technologies | 18,000 | VOIP 911 software | information technology |
| New World Apps | 76,887 | spam filtering services | information technology |
| AlterPoint Maintenance | 10,880 | switch configuration backup and restore | information technology |
| Subtotal | 1,293,783 | | |

Vendors receiving < \$10,000 9,175

Total Contractual Services 1,302,958

Mental Health, Mental Retardation and Substance Abuse

| Vendor | Payments | Service Provided | Category |
|------------------------------------|-----------|---|-------------------------|
| Community Living Alternatives | 126,000 | residential services | health & human services |
| St. Coletta of Greater Washington | 88,818 | intellectually disabled day support | health & human services |
| Northern Virginia AHEC | 81,507 | language interpreters | health & human services |
| Central Fairfax Services | 80,280 | developmental disability training services | health & human services |
| Wall Residences | 75,214 | residential services | health & human services |
| Chesapeake Health Services | 63,136 | parent/infant education | health & human services |
| Visions Family Services | 57,178 | group home facility | health & human services |
| Vanguard Services Unlimited | 50,816 | substance abuse residential services | health & human services |
| Hien Tran, MD | 43,010 | psychiatrist | health & human services |
| Deborah A. Hubb | 41,114 | nursing | health & human services |
| Mt. Vernon Lee Enterprise | 39,132 | vocational services | health & human services |
| Danielle Burwell | 37,092 | parent/infant education | health & human services |
| Sheltered Occupational Center | 35,227 | vocational services | health & human services |
| Virginia Department of Corrections | 32,262 | jail diversion | health & human services |
| Saleha Akhtar | 25,706 | psychiatrist | health & human services |
| Sharry Hamasaki | 24,520 | psychiatrist | health & human services |
| Maxim Healthcare Services | 23,676 | nursing | health & human services |
| Bendiner & Schlensinger Inc. | 23,102 | laboratory services | health & human services |
| Lynn S. Feldman | 21,928 | healthcare | health & human services |
| Spectrum Pediatrics | 21,250 | parent/infant education | health & human services |
| PRS Inc. | 20,786 | case management | health & human services |
| Job Discovery Inc. | 19,119 | vocational services | health & human services |
| Didlake Inc. | 18,020 | vocational services | health & human services |
| Treasurer of Virginia | 17,688 | probation officer | health & human services |
| Serenity Home Inc. | 17,255 | residential services | health & human services |
| Stuart B. Consultants | 10,133 | sign language services | health & human services |
| Comcast Spotlight | 10,000 | substance abuse public service announcement | health & human services |
| J&H Maintenance Services | 108,720 | janitorial | facilities |
| J&J Landscapes | 76,000 | landscaping | facilities |
| Tito Contractors | 58,830 | handyman services | facilities |
| Alexandria Pest Services | 28,025 | pest control | facilities |
| The Home Depot | 21,555 | building supplies | facilities |
| Saxony Square Condominium | 18,835 | shelter home condo fees | facilities |
| Highpointe Condominium | 18,036 | shelter home condo fees | facilities |
| Park Place Condominium | 16,928 | shelter home condo fees | facilities |
| Rush Electric Co. | 16,794 | building maintenance | facilities |
| CES Security | 15,424 | security guards | facilities |
| Commercial Carpets of America | 13,420 | flooring contractor | facilities |
| Colossal Contractors | 12,995 | facility maintenance | facilities |
| The Seasons Condominium | 11,749 | shelter home condo fees | facilities |
| Canterbury Square Condominium | 11,102 | shelter home condo fees | facilities |
| Allscripts, LLC | 11,568 | Medicaid billing | financial services |
| Anaszi Software | 30,431 | behavioral health software | information technology |
| Computer Aid Inc. | 10,023 | client database | information technology |
| Community Systems Group | 71,321 | SAPCA consultant | organization assessment |
| Subtotal | 1,655,725 | | |

Vendors receiving < \$10,000 363,106

Total Contractual Services 2,018,831

Non-Departmental Expenditures

| Vendor | Payments | Service Provided | Category |
|----------------------------------|-----------|---|---------------------------|
| AEDP | 118,150 | City contribution to AEDP | economic development |
| ACVA | 24,000 | City contribution to ACVA | economic development |
| Jones Lang Lasalle-Northeast | 30,000 | Citywide real estate asset study | facilities |
| Maximus Consulting | 13,000 | cost allocation plan | financial services |
| Watson Wyatt | 111,463 | classification & compensation study | human resources |
| PRM Consulting | 52,800 | classification study appeals process | human resources |
| ACS Human Resource Solutions | 32,630 | wellness program evaluation | human resources |
| Wireless Communications Inc. | 247,194 | public safety radio communications system | information technology |
| Motorola | 65,214 | public safety radio communications system | information technology |
| Municipal Code Corporation | 17,365 | City Code recodification | legal services |
| Plante & Moran | 105,000 | IT assessment | organizational assessment |
| Management Analysis Inc. | 99,956 | Torpedo Factory study | organizational assessment |
| Ctr for Research & Public Policy | 32,538 | community telephone survey | organizational assessment |
| Mark Abrahams | 18,551 | managing for results initiative | organizational assessment |
| Corbin Company | 13,118 | Human Resources Department strategic planning | organizational assessment |
| Flippo Construction | 1,351,031 | February 2010 snow storms | storm emergencies |
| Ashbritt Inc. | 1,217,669 | February 2010 snow storms | storm emergencies |
| Flippo Construction | 410,604 | December 2009 snow storm | storm emergencies |
| Oceanpor | 200,850 | February 2010 snow storms | storm emergencies |
| Miscellaneous vendors | 171,453 | February 2010 snow storms | storm emergencies |
| James Lee Witt Assoc. | 121,315 | February 2010 snow storms | storm emergencies |
| Pioneer Roofing | 97,313 | February 2010 snow storms | storm emergencies |
| Nature's Trees | 55,229 | February 2010 snow storms | storm emergencies |
| Colossal Contractors | 36,912 | February 2010 snow storms | storm emergencies |
| DRC Emergency Services | 27,216 | February 2010 snow storms | storm emergencies |
| Classic Building Services | 22,750 | February 2010 snow storms | storm emergencies |
| Chesterfield County | 21,441 | February 2010 snow storms | storm emergencies |
| Tito Contractors Inc. | 19,133 | February 2010 snow storms | storm emergencies |
| Colossal Contractors | 15,881 | December 2009 snow storm | storm emergencies |
| Virginia Department of Forestry | 13,949 | February 2010 snow storms | storm emergencies |
| J & J Landscaping | 13,560 | February 2010 snow storms | storm emergencies |
| Diesel Doctor | 13,442 | February 2010 snow storms | storm emergencies |
| Miscellaneous vendors | 11,557 | December 2009 snow storm | storm emergencies |
| | 42,021 | | transit |
| | | | |
| Subtotal | 4,844,305 | | |

Vendors receiving < \$10,000 899

Total Contractual Services 4,845,204

Other Departments

| Department | Vendor | Payments | Service Provided | Category |
|------------------------------|-----------------------------------|----------|--|-------------------------|
| Organization Wide | Prudential & Sun Trust Bank | 709,956 | pension administration (paid by pension fund) | financial services |
| Citizen Assistance | National Captioning Institute | 31,106 | Council meeting closed captioning | health & human services |
| Court Services Unit | Alexandria Seaport Foundation | 16,660 | youth mentoring | health & human services |
| Human Services Contributions | Dat Le | 11,250 | child care social worker evaluation tool | health & human services |
| Human Services Contributions | Lora Fader Dunne | 10,000 | child development associate credential training | health & human services |
| Registrar | Hart Intercivic Inc. | 30,537 | voting machines | information technology |
| OMB | Cogsdale Holdings | 20,820 | budget database license | information technology |
| Clerk of Courts | Lason Systems Inc. | 13,655 | document imaging | information technology |
| Clerk of Courts | Sal Johnson & Assoc. | 47,000 | redact private information from public documents | legal services |
| Circuit Court | Treasurer of Virginia | 12,625 | jury questionnaires | print services |
| Office on Women | Julie Ann Grace | 10,935 | graphics design | print services |
| General District Court | Alexandria General District Court | 19,680 | public defender services | specialty services |
| Circuit Court | Travis Sweitzer | 13,860 | jury fees | specialty services |
| | | | | |
| | TOTAL | 238,128 | | |

Planning & Zoning

| Vendor | Payments | Service Provided | Category |
|------------------------------|----------|---------------------------------|------------------------|
| ESRI Inc. | 34,246 | GIS license | information technology |
| Robert Paul Jones Company | 25,500 | appraisal for BAR litigation | legal services |
| EDSA Inc. | 307,744 | BRAC 133 planning | planning studies |
| Cooper, Robertson & Partners | 160,320 | north Potomac Yard planning | planning studies |
| EDAW Inc. | 52,758 | waterfront planning | planning studies |
| Jacobs Civil | 49,722 | Landmark planning | planning studies |
| Barbara Ross | 24,550 | temporary employee (in FY 2010) | planning studies |
| Sasaki Associates | 15,000 | wayfinding planning | planning studies |
| Subtotal | 669,840 | | |

Vendors receiving < \$10,000 35,004

Total Contractual Services 704,844

Police

| Vendor | Payments | Service Provided | Category |
|------------------------------|----------|--|------------------------|
| Randstad | 96,834 | call taking, transcriptions, background checks | administrative support |
| NRI Inc. | 34,936 | call taking, transcriptions, background checks | administrative support |
| Bishop & Associates | 11,700 | gun range cleaning and waste disposal | facilities |
| Fields Consulting Group | 41,400 | prospective employee screening | human resources |
| Neil S. Hibler, PhD | 18,600 | officer psychiatric evaluations | human resources |
| Inova Urgent Care Centers | 16,581 | officer physical examinations | human resources |
| Miscellaneous Employees | 11,463 | stipend for K9 officers | human resources |
| Sungard Public Sector | 255,132 | CAD record management system | information technology |
| Wireless Communications | 91,432 | vehicle radios | information technology |
| Dialogic Communications | 16,539 | TENS reverse 911 support and maintenance | information technology |
| Virginia Communications | 11,521 | radar gun calibrations | information technology |
| Regal Forms Inc. | 18,156 | parking ticket printing | print services |
| Metropolitan Funeral Service | 17,274 | human remains disposal | specialty |
| Subtotal | 641,568 | | |

Vendors receiving < \$10,000 142,452

Total Contractual Services 784,020

Procurement

| Vendor | Payments | Service Provided | Category |
|-------------------|----------|--------------------------|------------------------|
| | | | |
| Randstad | 42,771 | administrative assistant | administrative support |
| John D. Soderberg | 120,225 | procurement assistance | financial services |
| Periscope | 20,000 | procurement software | information technology |
| | | | |
| Subtotal | 182,996 | | |

Vendors receiving < \$10,000 9,978

Total Contractual Services 192,974

Real Estate Assessments

| Vendor | Payments | Service Provided | Category |
|--------------------------------|----------|--|------------------------|
| | | | |
| Randstad | 27,027 | real estate board of appeals clerk | administrative support |
| Colorado Customware Inc. | 60,036 | real estate assessment software | information technology |
| Formost Graphic Communications | 10,175 | real estate assessment notice printing | print services |
| | | | |
| Subtotal | 97,238 | | |

Vendors receiving < \$10,000 27,224

Total Contractual Services 124,462

Recreation, Parks and Cultural Activities

| Vendor | Payments | Service Provided | Category |
|--------------------------------|------------------|--|-------------------------|
| Miracle Electrical Services | 28,023 | playground equipment | facilities |
| DSC Aquatic Solutions | 19,305 | Ben Brenman park pond cleaning | facilities |
| Triple J Construction | 15,011 | playground, court and trail construction | facilities |
| Classic Building Services | 12,963 | janitorial | facilities |
| The Play Company | 12,126 | playground installation and maintenance | facilities |
| Pool Service | 11,300 | swimming pool service and repair | facilities |
| Windchazer | 10,815 | Ben Brenman park geese clearance | facilities |
| ACPS | 18,439 | school lunches | health & human services |
| G&K Services | 30,800 | employee uniforms | human resources |
| Azteca | 20,130 | maintenance management system software | information technology |
| Kirby Lithographic Co. | 16,915 | RPCA brochures | printing |
| Global Printing | 10,907 | brochures | printing |
| Quantico Officials Association | 82,015 | sports league referees | recreation programs |
| DC/NOVA Soccer Referees Unit | 21,564 | sports league referees | recreation programs |
| Donna Rathe | 20,734 | dance instructor | recreation programs |
| Julie Liddle | 16,913 | early childhood art program | recreation programs |
| Shari's Body Works | 14,352 | recreation instructor | recreation programs |
| Mel Labat | 14,162 | recreation instructor | recreation programs |
| Schaefer Pyrotechnics | 14,000 | fireworks | recreation programs |
| OTM LLC | 13,901 | aquatic fitness instruction | recreation programs |
| Christie Motley | 13,786 | recreation instructor | recreation programs |
| Tracy Foust | 12,662 | special events audio | recreation programs |
| Elizabeth Kramer | 11,615 | yoga/pilates instructor | recreation programs |
| Cindy Marisch | 10,992 | aquatic fitness instruction | recreation programs |
| J&J Landscapes | 652,393 | median mowing and planting | trees & medians |
| Nature's Trees | 312,918 | urban forestry | trees & medians |
| Savatree | 82,538 | urban forestry | trees & medians |
| Harborside Condominium | 11,635 | public path landscaping | trees & medians |
| | | | |
| Subtotal | 1,512,914 | | |

Vendors receiving < \$10,000 411,560

Total Contractual Services 1,924,474

Sheriff's Office

| Vendor | Payments | Service Provided | Category |
|-------------------------------|-----------|---|-------------------------|
| Randstad | 77,443 | office temps | administrative support |
| Correct Care Solutions | 2,052,713 | ADC medical services | detention center |
| Aramack Correctional Services | 570,939 | inmate food | detention center |
| MH/MR/SA* | 402,062 | mental health services for inmates | detention center |
| ACPS | 72,708 | GED teacher | detention center |
| Classic Building Services | 35,879 | janitorial | detention center |
| Unificare | 31,856 | criminal alien grant application | detention center |
| Potomac Disposal | 21,438 | waste disposal | detention center |
| Quality Plus Solutions | 20,000 | ADC medical services | detention center |
| Kitchen Tech | 11,840 | kitchen equipment | detention center |
| Alexandria Seaport Foundation | 25,264 | ARRA youth mentoring and job training grant | health & human services |
| Wireless Communications | 24,909 | vehicle radios | information technology |
| Jack L. Gould | 11,695 | litigation | legal services |
| Subtotal | 3,358,746 | | |

* Services provided by City employees in MH/MR/SA and expenditures transferred to Sheriff's Office

Vendors receiving < \$10,000 121,066

Total Contractual Services 3,479,812

Transit Services

| Vendor | Payments | Service Provided | Category |
|-------------------------------|-----------|---------------------------------|------------------------|
| Routematch Software | 23,304 | DOT paratransit software | information technology |
| WMATA | 3,018,509 | WMATA operating subsidy | transit |
| Diamond Transportation | 671,581 | DOT paratransit van service | transit |
| Gold Line Inc. | 646,100 | King Street trolley | transit |
| L&Z Transportation | 550,730 | DOT paratransit taxicab service | transit |
| Miscellaneous vendors | 497,546 | DASH operations | transit |
| First Transit | 295,168 | DASH management | transit |
| Senior Services of Alexandria | 132,773 | DOT paratransit reservations | transit |
| VRE | 124,737 | VRE annual contribution | transit |
| Subtotal | 5,960,448 | | |

Vendors receiving < \$10,000 0

Total Contractual Services 5,960,448

Transportation & Environmental Services

| Vendor | Payments | Service Provided | Category |
|--------------------------------------|-----------|--|-------------------------|
| AMEC Earth & Environmental | 66,916 | engineering services | design & engineering |
| Alpha Corporation | 24,906 | design, engineering & construction management | design & engineering |
| Northern VA Regional Commsn | 47,605 | four mile run watershed program | water quality |
| Metro Wash Council of Govts | 26,452 | regional water fund | water quality |
| Marshall Miller & Assoc | 17,342 | water quality engineering studies | water quality |
| Department of the Interior | 12,930 | USGS Potomac River tidal gauge | water quality |
| Classic Building Services | 24,960 | maintenance facility janitorial | facilities |
| Seasonair | 17,630 | maintenance facility hvac | facilities |
| Lane Construction | 1,256,997 | street repaving | infrastructure |
| Flippo Construction | 1,205,238 | construction & maintenance | infrastructure |
| Kathmar Construction | 769,414 | asphalt patching | infrastructure |
| Republic Services | 244,920 | parking meter maintenance | infrastructure |
| Lobo Construction | 240,837 | concrete construction | infrastructure |
| Furnace Associates | 116,006 | construction waste disposal at Lorton landfill | infrastructure |
| Mullens Markings | 63,117 | pavement marking | infrastructure |
| National Asphalt Paving Corp. | 38,618 | asphalt delivery | infrastructure |
| Colossal Contractors | 37,700 | bus shelter cleaning | infrastructure |
| Potomac Landfill | 26,574 | construction debris disposal | infrastructure |
| Kesterson Plumbing & Heating | 23,619 | sewer maintenance | infrastructure |
| R.E. Lee Electric Company | 18,257 | traffic signal installation & maintenance | infrastructure |
| Virginia Utility Protection Services | 12,251 | utility construction & relocation | infrastructure |
| Timmons Group | 103,258 | maintenance management system | information technology |
| CityWorld's Software | 40,870 | maintenance management system | information technology |
| Wireless Communications | 12,011 | vehicle radio equipment | information technology |
| Covanta Alexandria/Arlington | 1,829,567 | waste disposal at waste-to-energy plant | refuse & recycling |
| Bates Trucking | 435,149 | household recycling collection | refuse & recycling |
| Care Environmental | 311,445 | household hazardous waste drop-off center | refuse & recycling |
| Potomac Disposal Services | 67,508 | Torpedo Factory trash compactor disposal | refuse & recycling |
| Randstad | 51,985 | refuse collectors | refuse & recycling |
| Green Waste Recyclers | 35,000 | leaf grinding | refuse & recycling |
| PC Recycler | 31,598 | electronics recycling drop-off center | refuse & recycling |
| HWS | 90,843 | towing | specialty |
| David M. Moore | 13,570 | impound lot key making services | specialty |
| Washington Area Bicyclist Assn | 10,431 | bike to work day | specialty |
| Transystems | 247,469 | transportation engineering | transportation planning |
| Urbantrans Consultants | 177,703 | transit management services | transportation planning |
| Cambridge Systematics | 46,175 | transportation consulting | transportation planning |
| Toole Design Group | 10,358 | transportation design & consulting | transportation planning |
| Vanasse Hange Brustlin | 86,735 | Mark Center traffic study | transportation planning |
| Subtotal | 7,893,964 | | |

Vendors receiving < \$10,000 230,673

Total Contractual Services 8,124,637

Consultant Services

| | | | |
|-------------------|----------------------------------|---------|---|
| T&ES | Transystems | 247,469 | transportation engineering |
| T&ES | Urbantrans Consultants | 177,703 | transit management services |
| T&ES | Cambridge Systematics | 46,175 | transportation consulting |
| T&ES | Toole Design Group | 10,358 | transportation design & consulting |
| Non-Departmental | Jones Lang Lasalle-Northeast | 30,000 | Citywide real estate asset study |
| Non-Departmental | ACS Human Resource Solutions | 32,630 | wellness program |
| Non-Departmental | Watson Wyatt | 111,463 | classification & compensation study |
| Non-Departmental | Plante & Moran | 105,000 | IT assessment |
| Non-Departmental | Management Analysis Inc. | 99,956 | Torpedo Factory study |
| Non-Departmental | PRM Consulting | 52,800 | classification study appeals process |
| Non-Departmental | Ctr for Research & Public Policy | 32,538 | community telephone survey |
| Non-Departmental | Mark Abrahams | 18,551 | business planning |
| Non-Departmental | Corbin Company | 13,118 | Human Resources Department strategic planning |
| Non-Departmental | Zelos | 6,000 | organizational assessment |
| Non-Departmental | Vanasse Hangen Brustlin | 86,735 | Mark Center traffic study |
| Non-Departmental | Rust Orling & Neals | 10,364 | Potomac Yard feasibility study |
| Organization Wide | Suntrust Bank & Prudential | 709,956 | pension administration |
| MHM RSA | Community Systems Group | 71,321 | SAPCA consultant |
| Fire | James Lee Witt Assoc. | 225,000 | disaster preparedness |
| Fire | L-3 Communications Titan | 51,481 | standard operating procedures for hazmat |
| Fire | James Vafier, M.D. | 18,675 | medic processes and procedures certifications |
| Planning & Zoning | EDSA Inc. | 307,744 | BRAC 133 planning |
| Planning & Zoning | Cooper, Robertson & Partners | 160,320 | north Potomac Yard planning |
| Planning & Zoning | EDAW Inc. | 52,758 | waterfront planning |
| Planning & Zoning | Jacobs Civil | 49,722 | Landmark planning |
| Planning & Zoning | Barbara Ross | 24,550 | temporary employee (in FY 2010) |
| Planning & Zoning | Sasaki Associates | 15,000 | wayfinding planning |
| Housing | RKG Associates | 18,775 | housing master plan |
| Human Resources | ACS Human Resources Solutions | 36,666 | benefits consulting |

Total Consultant Expenditures 2,822,828

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All Funds Contractual Services Expenditures

| Department | FY07 Actual | FY08 Actual | FY09 Actual | FY10 Actual | FY11 Approved | \$ Chg FY07-FY10 | % Chg FY07-FY10 | FY10 Act-FY11 Appr | FY10 Act-FY11 Appr |
|--------------------------------|-------------|-------------|-------------|-------------|---------------|------------------|-----------------|--------------------|--------------------|
| T & E S | 9,463,932 | 9,657,963 | 8,946,456 | 8,124,637 | 8,155,411 | -1,339,295 | -14.2% | 30,774 | 0.4% |
| Transit Subsidies | 6,755,289 | 6,643,666 | 5,339,690 | 5,960,448 | 6,901,305 | -794,841 | -11.8% | 940,857 | 15.8% |
| Health | 4,783,534 | 4,921,316 | 4,771,342 | 4,659,940 | 4,829,013 | -123,594 | -2.6% | 169,073 | 3.6% |
| Sheriff | 2,586,476 | 2,768,892 | 3,485,930 | 3,479,812 | 3,926,390 | 893,336 | 34.5% | 446,578 | 12.8% |
| General Services | 3,609,140 | 3,806,614 | 2,671,328 | 2,728,698 | 2,830,493 | -880,442 | -24.4% | 101,795 | 3.7% |
| Finance | 3,009,591 | 2,464,334 | 2,035,108 | 2,219,697 | 2,337,527 | -789,894 | -26.2% | 117,830 | 5.3% |
| Recreation | 2,438,438 | 2,579,957 | 2,245,004 | 1,924,474 | 2,223,335 | -513,964 | -21.1% | 298,861 | 15.5% |
| MH/MR/SA | 2,443,874 | 2,716,629 | 2,076,283 | 2,018,831 | 2,167,302 | -425,043 | -17.4% | 148,471 | 7.4% |
| ITS | 2,047,031 | 1,648,608 | 1,199,772 | 1,302,958 | 1,580,714 | -744,073 | -36.3% | 277,756 | 21.3% |
| Human Services | 5,905,975 | 4,356,328 | 1,838,886 | 1,563,432 | 1,496,562 | -4,342,543 | -73.5% | -66,870 | -4.3% |
| Fire | 1,815,704 | 1,664,241 | 1,722,168 | 1,843,907 | 1,464,287 | 28,203 | 1.6% | -379,620 | -20.6% |
| Police | 982,666 | 988,306 | 908,712 | 784,020 | 1,101,636 | -198,646 | -20.2% | 317,616 | 40.5% |
| City Attorney | 2,799,102 | 1,883,348 | 993,728 | 517,895 | 1,090,341 | -2,281,207 | -81.5% | 572,446 | 110.5% |
| Non Departmental | 1,950,700 | 1,998,995 | 1,209,491 | 4,845,204 | 557,160 | 2,894,504 | 148.4% | -4,288,044 | -88.5% |
| Human Resources | 485,845 | 601,774 | 450,150 | 335,950 | 336,069 | -149,895 | -30.9% | 119 | 0.0% |
| Planning & Zoning | 1,235,258 | 1,824,531 | 1,704,579 | 704,844 | 248,211 | -530,414 | -42.9% | -456,633 | -64.8% |
| Historic Alexandria | 272,754 | 233,998 | 298,739 | 204,912 | 242,597 | -67,842 | -24.9% | 37,685 | 18.4% |
| Library | 4,250 | 4,250 | 0 | 0 | 143,058 | -4,250 | -100.0% | 143,058 | ** |
| Real Estate Assessment | 136,870 | 76,714 | 74,536 | 124,462 | 120,531 | -12,408 | -9.1% | -3,931 | -3.2% |
| Housing | 530,671 | 362,122 | 429,841 | 445,271 | 100,074 | -85,400 | -16.1% | -345,197 | -77.5% |
| Registrar of Voters | 37,870 | 47,637 | 70,268 | 39,806 | 60,168 | 1,936 | 5.1% | 20,362 | 51.2% |
| Procurement | 0 | 0 | 0 | 192,974 | 59,232 | 192,974 | ** | -133,742 | -69.3% |
| Office On Women | 50,121 | 95,944 | 74,100 | 38,207 | 58,322 | -11,914 | -23.8% | 20,115 | 52.6% |
| Court Services | 115,670 | 112,584 | 34,868 | 35,026 | 52,194 | -80,644 | -69.7% | 17,168 | 49.0% |
| Communications | 0 | 129,765 | 148,185 | 3,466 | 45,382 | 3,466 | ** | 41,916 | 1209.4% |
| Clerk of the Court | 153,964 | 117,924 | 43,966 | 105,484 | 45,076 | -48,480 | -31.5% | -60,408 | -57.3% |
| Circuit Court | 44,207 | 34,845 | 43,141 | 30,554 | 44,930 | -13,653 | -30.9% | 14,376 | 47.1% |
| Citizens Assistance | 50,849 | 66,681 | 43,094 | 32,820 | 43,287 | -18,029 | -35.5% | 10,467 | 31.9% |
| General District Court | 43,963 | 64,936 | 70,819 | 23,756 | 31,442 | -20,207 | -46.0% | 7,686 | 32.4% |
| OMB | 43,203 | 22,422 | 21,885 | 22,793 | 22,640 | -20,410 | -47.2% | -153 | -0.7% |
| Human Rights | 24,396 | 27,447 | 21,771 | 15,561 | 20,713 | -8,835 | -36.2% | 5,152 | 33.1% |
| Other Public Safety | 1,940 | 19,860 | 8,085 | 3,878 | 15,100 | 1,938 | 99.9% | 11,222 | 289.3% |
| City Council | 10,836 | 15,610 | 12,482 | 9,552 | 10,297 | -1,284 | -11.8% | 745 | 7.8% |
| City Clerk | 6,919 | 3,087 | 5,202 | 4,511 | 9,405 | -2,408 | -34.8% | 4,894 | 108.5% |
| Juv. & Dom. Relations Court | 6,305 | 2,931 | 4,678 | 2,102 | 6,557 | -4,203 | -66.7% | 4,455 | 212.0% |
| City Manager | 12,111 | 8,054 | 4,775 | 985 | 3,809 | -11,126 | -91.9% | 2,824 | 286.7% |
| Commonwealth Attorney | 122,031 | 142,787 | 161,269 | 5,465 | 2,113 | -116,566 | -95.5% | -3,352 | -61.3% |
| Emergency Communications | 0 | 0 | 0 | 2,654 | 500 | 2,654 | ** | -2,154 | -81.2% |
| Internal Audit | 0 | 53 | 0 | 0 | 357 | 0 | ** | 357 | ** |
| Law Library | 0 | 2,090 | 3,596 | 8,569 | 0 | 8,569 | ** | -8,569 | -100.0% |
| Economic Development | 5,000 | 6,003 | 63,000 | 0 | 0 | -5,000 | -100.0% | 0 | ** |
| Human Services Contributions | 30,181 | 11,574 | 21,125 | 21,450 | 0 | -8,731 | -28.9% | -21,450 | -100.0% |
| Organization Wide Transactions | 173,442 | 427,647 | 536,610 | 709,956 | 0 | 536,514 | 309.3% | -709,956 | -100.0% |
| Total Expenditures | 54,190,108 | 52,562,467 | 43,794,661 | 45,098,961 | 42,383,540 | -9,091,147 | -16.8% | -2,715,421 | -6.0% |
| Excluding Transit & Snow | 49,174,412 | 47,571,000 | 38,787,687 | 36,617,716 | 37,240,754 | -12,556,696 | -25.5% | 623,038 | 1.7% |

**Current Services Review - Travel and Education
General Fund - FY 2008 - FY 2011**

Attachment 5

| Fund / Department | FY 08 BUD | FY 08 ACT | BUD - ACT \$ DIFF. | FY 09 BUD | FY 09 ACT | BUD - ACT \$ DIFF. | FY 10 BUD | FY 10 ACT | BUD - ACT \$ DIFF. | FY 11 BUD |
|--------------------------------|----------------|----------------|--------------------|------------------|----------------|--------------------|----------------|----------------|--------------------|----------------|
| General Fund | | | | | | | | | | |
| 18th Circuit Court | \$15,119 | \$1,576 | \$13,543 | \$7,118 | \$1,741 | \$5,377 | \$3,814 | \$963 | \$2,851 | \$3,814 |
| 18th General District Court | 7,370 | 2,824 | 4,546 | 7,370 | 3,157 | 4,213 | 3,000 | 2,025 | 975 | 3,000 |
| Citizens Assistance | 600 | 65 | 535 | 600 | 0 | 600 | 600 | 0 | 600 | 600 |
| City Attorney | 16,538 | 14,229 | 2,309 | 16,535 | 8,130 | 8,405 | 15,553 | 9,850 | 5,703 | 15,553 |
| City Clerk & Clerk of Council | 3,655 | 4,656 | (1,001) | 3,656 | 907 | 2,749 | 1,506 | 1,050 | 456 | 1,506 |
| City Council | 14,255 | 11,643 | 2,612 | 14,255 | 6,574 | 7,681 | 5,788 | 3,987 | 1,801 | 5,788 |
| City Manager | 23,425 | 23,356 | 69 | 19,661 | 9,902 | 9,759 | 13,500 | 7,499 | 6,001 | 15,114 |
| Clerk of the Circuit Court | 1,000 | 0 | 1,000 | 1,000 | 0 | 1,000 | 1,000 | 0 | 1,000 | 1,000 |
| Commonwealth Attorney | 13,284 | 10,315 | 2,969 | 13,286 | 8,838 | 4,448 | 13,286 | 6,827 | 6,459 | 13,286 |
| Court Services | 4,800 | 1,267 | 3,533 | 5,182 | 901 | 4,281 | 5,782 | 57 | 5,725 | 5,782 |
| Emergency Communications | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 59 | (59) | 3,500 |
| Finance | 36,476 | 37,110 | (634) | 36,478 | 13,960 | 22,518 | 36,138 | 12,308 | 23,830 | 22,027 |
| Fire | 100,876 | 106,113 | (5,237) | 158,083 | 81,532 | 76,551 | 157,478 | 62,587 | 94,891 | 182,478 |
| Fire (Codes Only) | 32,076 | 28,519 | 3,557 | 52,077 | 29,206 | 22,871 | 52,077 | 30,473 | 21,604 | 0 |
| General Services | 13,000 | 8,936 | 4,064 | 40,000 | 6,613 | 33,387 | 0 | 11,886 | (11,886) | 8,000 |
| Health | 13,673 | 5,204 | 8,469 | 13,673 | 5,623 | 8,050 | 17,523 | 3,989 | 13,534 | 16,874 |
| Historic Alexandria | 5,615 | 12,117 | (6,502) | 5,615 | 4,460 | 1,155 | 3,665 | 1,621 | 2,044 | 3,365 |
| Housing | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| (1) Human Resources | 180,940 | 187,385 | (6,445) | 197,340 | 185,907 | 11,433 | 197,340 | 175,502 | 21,838 | 197,105 |
| Human Rights | 2,400 | 180 | 2,220 | 3,897 | 2,395 | 1,502 | 1,227 | 51 | 1,177 | 727 |
| Human Services | 13,293 | 59,291 | (45,998) | 13,293 | 43,506 | (30,213) | 19,885 | 9,615 | 10,270 | 23,085 |
| Human Services Contributions | 0 | 12,653 | (12,653) | 0 | 937 | (937) | 0 | 700 | (700) | 0 |
| Information Technology Svs | 52,500 | 30,166 | 22,334 | 43,377 | 2,196 | 41,181 | 52,498 | 9,360 | 43,138 | 21,510 |
| Internal Audit | 3,650 | 3,156 | 494 | 3,650 | 388 | 3,262 | 3,885 | 1,065 | 2,820 | 3,885 |
| J & D Relations District Court | 7,500 | 6,248 | 1,252 | 9,300 | 6,204 | 3,096 | 9,300 | 2,222 | 7,078 | 9,300 |
| MHMR/SA | 0 | 0 | 0 | 0 | 149 | (149) | 0 | 0 | 0 | 0 |
| (2) Non Departmental | 7,000 | 3,148 | 3,852 | 7,000 | 9,294 | (2,294) | 12,000 | 13,677 | (1,677) | 12,000 |
| Office Of Communications | 0 | 21,523 | (21,523) | 1,635 | 5,484 | (3,849) | 700 | 427 | 273 | 700 |
| OMB | 7,895 | 7,386 | 509 | 7,496 | 205 | 7,291 | 3,796 | 3,274 | 522 | 3,796 |
| Office On Women | 8,750 | 12,378 | (3,628) | 8,754 | 9,707 | (953) | 8,754 | 7,416 | 1,338 | 8,754 |
| Planning & Zoning | 26,097 | 12,884 | 13,213 | 26,102 | 7,567 | 18,535 | 26,102 | 2,500 | 23,602 | 8,650 |
| Police | 99,365 | 135,342 | (35,977) | 114,265 | 80,312 | 33,953 | 94,965 | 71,709 | 23,257 | 95,255 |
| Procurement | 0 | 0 | 0 | 0 | 0 | 0 | 3,648 | 41 | 3,607 | 3,648 |
| Real Estate Assessment | 11,720 | 19,024 | (7,304) | 21,721 | 13,898 | 7,823 | 21,721 | 10,882 | 10,839 | 21,721 |
| Recreation & Cultural | 49,167 | 31,912 | 17,255 | 54,043 | 8,848 | 45,195 | 46,128 | 4,132 | 41,996 | 37,299 |
| Registrar of Voters | 15,815 | 14,905 | 910 | 15,815 | 18,584 | (2,769) | 15,815 | 14,698 | 1,117 | 15,815 |
| Sheriff | 18,706 | 21,999 | (3,293) | 60,706 | 27,502 | 33,204 | 60,706 | 22,186 | 38,520 | 60,706 |
| T & E S | 41,600 | 26,916 | 14,684 | 44,161 | 24,046 | 20,115 | 37,550 | 34,767 | 2,783 | 37,550 |
| General Fund Total | 848,160 | 874,426 | (26,266) | 1,027,144 | 628,675 | 398,469 | 946,730 | 539,403 | 407,327 | 863,193 |

**Current Services Review - Travel and Education
All Other Funds - FY 2008 - FY 2011**

| Fund / Department | FY 08 BUD | FY 08 ACT | BUD - ACT \$ DIFF. | FY 09 BUD | FY 09 ACT | BUD - ACT \$ DIFF. | FY 10 BUD | FY 10 ACT | BUD - ACT \$ DIFF. | FY 11 BUD |
|---------------------------------|----------------|----------------|--------------------|----------------|----------------|--------------------|----------------|----------------|--------------------|----------------|
| Affordable Housing | | | | | | | | | | |
| Housing | 2,421 | 3,884 | (1,463) | 3,421 | 2,811 | 610 | 3,421 | 1,637 | 1,784 | 3,421 |
| Affordable Housing Total | 2,421 | 3,884 | (1,463) | 3,421 | 2,811 | 610 | 3,421 | 1,637 | 1,784 | 3,421 |
| DASH | | | | | | | | | | |
| Non Departmental | 0 | 105,854 | (105,854) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Transit Subsidies | 0 | 0 | 0 | 0 | 28,399 | (28,399) | 0 | 44,620 | (44,620) | 0 |
| DASH Total | 0 | 105,854 | (105,854) | 0 | 28,399 | (28,399) | 0 | 44,620 | (44,620) | 0 |
| Donations | | | | | | | | | | |
| Court Services | 0 | 28 | (28) | 0 | 2 | (2) | 0 | 25 | (25) | 0 |
| Fire | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3,863 | (3,863) | 0 |
| Historic Alexandria | 300 | 3,607 | (3,307) | 300 | 1,507 | (1,207) | 1,400 | 315 | 1,085 | 1,400 |
| Human Rights | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Human Services | 21,950 | 9,299 | 12,651 | 21,950 | 30,552 | (8,602) | 21,950 | 3,744 | 18,206 | 21,950 |
| Non Departmental | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Office On Women | 2,200 | 4,321 | (2,121) | 4,450 | 4,054 | 396 | 4,450 | 3,584 | 866 | 4,450 |
| Donations Total | 24,450 | 17,255 | 7,195 | 26,700 | 36,115 | (9,415) | 27,800 | 11,530 | 16,270 | 27,800 |
| Grants | | | | | | | | | | |
| Commonwealth Attorney | 4,805 | 3,359 | 1,446 | 5,872 | 1,870 | 4,002 | 4,583 | 4,113 | 470 | 6,663 |
| Court Services | 2,111 | 3,382 | (1,271) | 2,111 | 2,385 | (274) | 2,600 | 904 | 1,696 | 2,600 |
| Fire | 49,000 | 62,584 | (13,584) | 59,010 | 92,384 | (33,374) | 59,010 | 69,157 | (10,147) | 59,010 |
| Health | 0 | 0 | 0 | 0 | 2,711 | (2,711) | 0 | 1,931 | (1,931) | 0 |
| Housing | 1,928 | 901 | 1,027 | 1,450 | 36 | 1,414 | 1,950 | 1,535 | 415 | 1,950 |
| Human Rights | 5,650 | 5,527 | 123 | 4,180 | 2,861 | 1,319 | 3,102 | 774 | 2,328 | 2,913 |
| Human Services | 79,354 | 119,619 | (40,265) | 76,810 | 73,004 | 3,806 | 128,209 | 54,674 | 73,535 | 135,612 |
| MH/MR/SA | 185,658 | 215,068 | (29,410) | 193,374 | 157,999 | 35,375 | 203,619 | 138,233 | 65,386 | 191,312 |
| Non Departmental | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 11,228 | (11,228) | 0 |
| Office On Women | 1,554 | 4,799 | (3,245) | 1,554 | 5,208 | (3,654) | 2,742 | 1,086 | 1,656 | 2,264 |
| Police | 6,000 | 33,348 | (27,348) | 12,000 | 19,487 | (7,487) | 0 | 455 | (455) | 0 |
| Recreation & Cultural | 2,880 | 435 | 2,445 | 2,880 | 933 | 1,947 | 3,480 | 308 | 3,172 | 3,480 |
| Sheriff | 3,641 | 2,142 | 1,499 | 3,641 | 1,747 | 1,894 | 4,697 | 1,953 | 2,744 | 4,697 |
| T & E S | 5,900 | 6,917 | (1,017) | 3,500 | 1,649 | 1,851 | 4,500 | 368 | 4,132 | 4,500 |
| Grants Total | 348,481 | 458,081 | (109,600) | 366,382 | 362,274 | 4,108 | 418,492 | 286,719 | 131,773 | 415,001 |
| Library | | | | | | | | | | |
| Library | 300 | 0 | 300 | 300 | 0 | 300 | 300 | 0 | 300 | 650 |
| Library Total | 300 | 0 | 300 | 300 | 0 | 300 | 300 | 0 | 300 | 650 |

**Current Services Review - Travel and Education
All Other Funds - FY 2008 - FY 2011**

| Fund / Department | FY 08 BUD | FY 08 ACT | BUD - ACT \$ DIFF. | FY 09 BUD | FY 09 ACT | BUD - ACT \$ DIFF. | FY 10 BUD | FY 10 ACT | BUD - ACT \$ DIFF. | FY 11 BUD |
|------------------------------------|--------------------|--------------------|-----------------------|--------------------|--------------------|-----------------------|--------------------|------------------|-----------------------|--------------------|
| Other Special Revenue | | | | | | | | | | |
| Commonwealth Attorney | 0 | 2,206 | (2,206) | 0 | 1,578 | (1,578) | 0 | 0 | 0 | 0 |
| Finance | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,475 | (1,475) | 0 |
| Fire (Added Codes in FY 2011) | 9,464 | 467 | 8,997 | 8,978 | 269 | 8,709 | 0 | 0 | 0 | 52,077 |
| Historic Alexandria | 0 | 0 | 0 | 0 | 0 | 0 | 850 | 0 | 850 | 850 |
| Planning & Zoning | 0 | 35 | (35) | 0 | 77 | (77) | 0 | 0 | 0 | 0 |
| Police | 0 | 14,238 | (14,238) | 0 | 12,156 | (12,156) | 0 | 18,570 | (18,570) | 0 |
| Sheriff | 1,500 | 868 | 632 | 1,500 | 420 | 1,080 | 1,500 | 210 | 1,290 | 1,500 |
| T & E S | 0 | 0 | 0 | 0 | 188 | (188) | 0 | 0 | 0 | 0 |
| Law Library | 0 | 465 | (465) | 0 | 2,750 | (2,750) | 0 | 160 | (160) | 0 |
| Other Special Revenue Total | 10,964 | 18,279 | (7,315) | 10,478 | 17,438 | (6,960) | 2,350 | 20,415 | (18,065) | 54,427 |
| Sanitary Sewer | | | | | | | | | | |
| T & E S | 0 | 0 | 0 | 599 | 468 | 131 | 599 | 0 | 599 | 599 |
| Sanitary Sewer Fund Total | 0 | 0 | 0 | 599 | 468 | 131 | 599 | 0 | 599 | 599 |
| All Funds (Incl. GF) Total | \$1,234,776 | \$1,477,779 | (\$243,003) | \$1,435,024 | \$1,076,179 | \$358,845 | \$1,399,692 | \$904,325 | \$495,367 | \$1,365,091 |

- (1) Tuition reimbursement, moved to Non-Departmental in FY 2011, is reflected in the Human Resources Department to provide an accurate comparison of historical data.
- (2) OMB staff is preparing recommendations for spending reductions in Contractual Services and Travel & Education for the December Appropriations Ordinance. Staff continues to perform analysis in preparation of these proposed recommendations.