

City of Alexandria, Virginia

MEMORANDUM

DATE: APRIL 16, 2010

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: BUDGET MEMO #66 TECHNICAL EXPENDITURE ADJUSTMENTS TO FY 2011 PROPOSED OPERATING BUDGET

This memorandum provides information on technical adjustments and corrections in the FY 2011 Proposed Operating budget. The table below summarizes all of the changes to the General Fund which are recommended to the FY 2011 Proposed Operating budget.

General Fund		Amount
Department of Human Services	Comprehensive Services Act	(\$783,701)
Department of Human Services	Homeless Services	\$605,002
City-wide	Savings from lower health insurance premium costs	(\$142,000)
Other Public Safety	Savings based on utilization rate in the Northern Virginia Juvenile Detention Home	(\$94,532)
Alexandria Economic Development Partnership	Greater Washington Initiative	\$25,000
Alexandria Convention and Visitors Association	FY 2011 Lease increase	\$12,958
Housing	CDBG and HOME revenue re-estimates	(\$17,835)
Planning and Zoning	Vehicle depreciation	(\$2,967)
Police Department	Housing costs for Residential Police Officer	\$1,017
Code Enforcement	New construction expenditures shift to Special Revenue Fund	(\$4,157,423)
Total Net Change to General Fund	General Fund Reduction	(\$4,554,481)

General Fund Reductions

- A \$783,701 decrease in General Fund appropriation to the Department of Human Services. Anticipated expenditures for the Comprehensive Services Act (Foster Care and Special Education Services) in the proposed budget were based on program expenditures through December. Based on experience through February, staff recommends an additional decrease in funding for FY 2011.
- A \$94,532 decrease in Other Public Safety. The budget request for the Northern Virginia Juvenile Detention Home submitted to the Office of Management and Budget in the fall reflected a reduction in the contribution from the City of Alexandria of \$58,327. Subsequent to the development of the City Manager's proposed budget the NVJDH submitted a revised estimate based on utilization rates that further reduced the contribution from the City by \$94,532.
- A \$142,000 decrease in General Fund appropriation City-wide due to a lower than anticipated increase in the premium cost for Kaiser Permanente healthcare. This savings will be distributed by department, based on enrollment.
- A \$2,967 decrease in General Fund appropriation to the Planning and Zoning Department. This reflects a correction to the amount budgeted for vehicle depreciation.
- A \$17,835 decrease in General Fund appropriation to the Housing Department. Revenue re-estimates for Community Development Block Grant and HOME revenues are higher than originally estimated in the proposed budget. The increase in non-general fund revenues results in a decrease in the need for general fund support.

General Fund Increases

- A \$605,002 increase in General Fund appropriation for Department of Human Services. In the context of reallocating existing resources to align budget authority with the appropriate activity this budget authority for the Homeless Services activity was inadvertently omitted.
- A \$12,958 increase in General Fund appropriation for the Alexandria Convention and Visitors Association. The Association is a sub-leasee in the current City lease in Tavern Square. Sufficient resources were not included in the City's contribution to ACVA for their share of the lease.
- A \$25,000 increase in General Fund appropriation for the Alexandria Economic Development Partnership. Sufficient funds to pay for the City's membership in the Greater Washington Initiative were not included in the AEDP contribution (See Budget Memo #25).
- A \$1,017 increase in General Fund appropriation to the Police Department. The proposed budget included \$9,135 to cover costs associated with real estate taxes, homeowner/condominium dues, maintenance and replacement reserve and utility costs for the planned Residential Police Officer unit at Alexandria Crossing. Operating costs are now estimated to be slightly higher.

General Fund transfers to the Special Revenue Fund

- A \$4,157,423 transfer from the General Fund appropriation to the Special Revenue Fund for the Office of Building and Fire Code Administration. Beginning in FY 2011 the New Construction Program and several other activities will be budgeted as a self-supporting Special Revenue or Enterprise Fund. General Fund revenues in the amount of \$3,797,000 will also be transferred to the Special Revenue Fund.